



Republic of the Philippines
Department of Agriculture
BUREAU OF ANIMAL INDUSTRY
Visayas Avenue, Diliman, Quezon City

17 April 2017

MEMORANDUM CIRCULAR

No. 03
Series of 2017

TO : ALL FOREIGN TRADING PARTNERS/ CHIEF VETERINARY OFFICERS OF COUNTRIES EXPORTING OR INTENDING TO EXPORT PROCESSED MEAT INTO THE PHILIPPINES AND ALL PHILIPPINE IMPORTERS OF PROCESSED MEAT

ATTENTION : ALL PHILIPPINE AGRICULTURAL ATTACHÉ AND PHILIPPINE EMBASSIES

SUBJECT : REQUIREMENTS AND PROCEDURES FOR EXPORTING PROCESSED MEAT INTO THE PHILIPPINES

Pursuant to Republic Act No. 10611 "Food Safety Act of 2013" and Joint Department of Agriculture (DA)-Department of Health (DOH) Administrative Order No. 2015-0007 dated 20 February 2015 "The Implementing Rules and Regulations of RA No. 10611", the regulatory functions over processed meat has been transferred to the DOH Food and Drug Administration (FDA).

Relative to the above, the DA will no longer be conducting foreign inspection of meat processing plants and the Bureau of Animal Industry (BAI) will no longer be issuing Sanitary Phytosanitary (SPS) Import Clearance for processed meat starting 31 May 2017.

The FDA does not conduct foreign inspection of establishments that will export to the Philippines. They recognize the issued certification given by the health or regulatory authority of the country of origin. The following DOH FDA requirements and procedures for exporting processed meat into the Philippines will be followed:

ISSUANCE NUMBER	ISSUANCE TITLE and WEB LINK	RELATED AUTHORIZATION
DOH Administrative Order No, 2016-0003	"Guidelines on the Unified Licensing and Procedures of the Food and Drug Administration" http://www.fda.gov.ph/attachments/article/303720/Administrative%20Order%20No.%202016-0003.pdf	License to Operate (LTO)
FDA Circular No. 2016-004	"Procedure on the Use of the New Application Form for License to Operate (LTO) thru Food and Drug Administration (FDA) Electronic Portal (e-portal) http://www.fda.gov.ph/attachments/article/330042/FDA%20Circular%20No.%202016-004.pdf	License to Operate(LTO)

ISSUANCE NUMBER	ISSUANCE TITLE and WEB LINK	RELATED AUTHORIZATION
FDA Circular No. 2016-014	<p data-bbox="410 284 1162 387">"Procedure for the Use of Electronic Registration (E-registration) System for Prepackaged Processed Food Products</p> <p data-bbox="410 432 1162 505">http://www.fda.gov.ph/attachments/article/355437/FDA%20Circular%20No.%202016-014.pdf</p>	Certificate of Product Registration (CPR)

The local importer-distributor of processed meat is required to submit any of the following during the registration of the products:

1. Proforma Invoice
2. Foreign Agency Agreement
3. Appointment Letter
4. Distributorship Agreement
5. One of the following documents issued by the health or regulatory authority of the country of origin:
 - a. Valid manufacturer's certificate of registration with Good Manufacturing Practice (GMP) compliance, or its equivalent
 - b. Valid SPS certificate or Health Certificate
 - c. Valid ISO 22000 Certification
 - d. Valid HACCP Certification
 - e. Certificate of Free Sale

All certifications issued by a private organization should be attested by a recognized business association or chamber of commerce.

For further concerns or queries, kindly refer to DOH-FDA:

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For your information and guidance.

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 OIC, Director/
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