

## 應備文件 Required Documents :

1. 申請人所持有效中華民國護照及（或）有效僑居國護照/居留證影本各乙份。Applicant's valid ROC passport copy and/or valid passport/resident card copy of the country of residence.
2. 所持有有效佛羅里達州駕照正反面彩色複印本各乙份，請勿放大或縮小。Applicant's valid Florida state license front and back color copy, do not enlarge or reduce the size.
3. 詳填及親簽「文件證明申請表」乙份。Complete and sign "Application for Authentication".

## 費用 Fee :

1. 每份美金 15 元。Each document is \$15.
2. 本處僅接受美金匯票、Cashier's Check 或現金（僅限親自來處辦理）、私人或公司支票一概不受理。受款人請填 **Taipei Economic and Cultural Office in Miami**。We accept money order, Cashier's check or cash (in person ONLY), make payable to **Taipei Economic and Cultural Office in Miami**.

## 辦理方式及作業時間 How to Apply & Process Time :

一般案件於文件備齊後 3-5 個工作天後核發或拒件。Document process time is 3-5 business days.

1. **本人親自至辦事處申請**：申請人應出示有效身分證件正本及影本一份。**In Person:** Applicant is required to bring valid passport and a copy.
2. **以郵寄方式申請**：申請人應出示有效身分證件影本一份。請使用證明書郵寄辦理格式，所檢附證明書須先經有效之佛州公證人(Florida Notary Public)公證，並附註公證人聯絡電話及傳真號碼。郵寄辦理請自行提供足夠回郵郵費及回郵信封，限代寄美國郵局或 FedEx。**By Mail:** Applicant is required to mail in "Required Documents". Applicant shall use Proof of Residency by Mail format, the document is required to be signed and stamped by a Florida Notary Public, also enclosed notary's contact information. Applicant shall provide sufficient postage or label. Our office provides services by USPS or FedEx only.

## 注意事項 Reminders :

1. 本處受理範圍為佛羅里達州、波多黎各、美屬維京群島、巴哈馬、百慕達、英屬土克凱可群島及多明尼加，其他地區請參閱 <http://www.boca.gov.tw/>，洽所屬地區駐外館處辦理。This office can only authenticate documents from the consular jurisdiction of Florida, Puerto Rico, US Virgin Islands, Bahamas, Bermuda, Turks and Caicos Islands and Dominican Republic. Other jurisdiction, please use the link provided <http://www.boca.gov.tw/>.
2. 本處提供之文件證明服務，係應我國內要證機關需要所作之配合行為，非屬強制性質，故各類文件持回我國使用前，當事人應先向要證機關查詢確認其文件需送經駐外館處驗證，再向管轄該文書作成地之我國駐外館處申辦。This office is authorized to issue legalization requested by other ROC agencies, however, it is the applicant's responsibility to confirm the document is current and correct before applying with our office.
3. 為避免申請案件延誤，請附足夠郵資、詳填申請表及繳齊應備文件。本處透過美國郵局或 FedEx 交寄，寄件後即不負責郵件延誤或遺失之責任。To avoid delay, please make sure the application is complete and the return postage is sufficient. Our office is not responsible for late or lost mail or package.

## 駐邁阿密台北經濟文化辦事處

Taipei Economic and Cultural Office in Miami

2333 Ponce de Leon Blvd, Suite 610, Coral Gables, FL 33134

Office: 305-443-8917 E-Mail: [tecomia@mofa.gov.tw](mailto:tecomia@mofa.gov.tw)

Office Hour: 9:00AM-4:00PM <http://www.taiwanembassy.org/USMIA>

# 文件證明申請表

## APPLICATION FORM FOR AUTHENTICATION

受理機關填註/FOR OFFICIAL USE ONLY

公/驗證編號：

簽發日期：

簽發人：

1. 申請人姓名或名稱/代表人或負責人姓名：  
(Applicant's Name/ Head of Organization)：

中文 (in Chinese)：\_\_\_\_\_

外文 (in Foreign Language)：\_\_\_\_\_

2. 護照、其他身分證明文件號碼或法人營利事業登記證號  
(Passport /ID No. or Company Registration No.)：

3. 電話 (Tel No.)：

4. 出生日期(Date of Birth)：

5. 性別(Sex)：

男 (M) 女 (F)

6. 地址(Address)：

7. 電子郵件信箱 (E-mail)：

8. 申請文件證明用途 (Purpose of Authentication)：

9. 所繳文件 (Document(s) or Certificate(s) Attached to the Application Form)：

10. 申請人簽名：

Signature：\_\_\_\_\_

11. 申請日期：

Date of Application：\_\_\_\_\_

如非本人申請，受委託代理申請者請填寫下列資料(Please fill in following information, if applied by an agent.)

1. 代理人姓名 (Agent's Name)：

中文 (in Chinese)：\_\_\_\_\_ 外文(in Foreign Language)：\_\_\_\_\_

2. 護照或其他身分證明文件號碼(Passport /ID No.)：

3. 與申請人關係 (Relation to Applicant)：

4. 電話 (Tel. No.)：

5. 地址 (Address)：

6. 電子郵件信箱 (E-mail)：

7. 代理人簽名 (Agent's Signature)：

8. 申請日期 (Date of Application)：

**注意：**申請表內各項資料，務請逐項據實詳細填寫，並請繳驗身分證明文件，其透過代理人申請者，並應繳交經公證人或公務機關認證授權人簽字屬實之授權書，否則將被拒絕受理；所填寫內容倘有不實，申請人及代理人將可能觸犯中華民國刑法之偽造文書罪。

### Attention:

Applicants must complete all sections of this form truthfully and in full. The relevant ID documents must be submitted together with the form. **If the application is submitted through an agent, power of attorney authenticated by a notary public or the appropriate authorities must be attached, or the application may be refused.** Should any false or misleading information be willfully entered on this form, this will constitute an act of forgery according to the Criminal Code of the Republic of China.

**RECIPROCAL AGREEMENT  
FOR THE MUTUAL ACKNOWLEDGEMENT OF DRIVER'S LICENSES  
BETWEEN  
THE REPUBLIC OF CHINA (TAIWAN)  
THROUGH THE MINISTRY OF TRANSPORTATION AND COMMUNICATIONS  
AND  
THE DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
THE STATE OF FLORIDA, UNITED STATES OF AMERICA**

**Purpose:**

The State of Florida, Department of Highway Safety and Motor Vehicles, Division of Motorist Services, pursuant to section 322.02(4), Florida Statutes, and the Republic of China (Taiwan) through the Ministry of Transportation and Communications, represented by the Taipei Economic and Cultural Office in Miami, Florida. Both parties enter into this reciprocal driver's license agreement as licensing authorities for their respective jurisdictions.

Since both authorities require written knowledge and skills based road testing for all first-time driver license applicants, each party to this agreement will recognize and exchange a valid non-commercial driver license (Florida Class E), [Republic of China (Taiwan) Class B] for a private passenger vehicle issued by the other Authority.

This agreement applies only to drivers age 18 and older and does not apply to drivers making application to operate a commercial vehicle or motorcycle. This agreement supersedes the former reciprocal agreement signed by the parties in December 1998.

**Definitions:**

- (a) **"Authority"** refers to the administrative entity that issue driver's licenses, i.e. in Florida, the Department of Highway Safety and Motor Vehicles, and in the Republic of China (Taiwan), the Ministry of Transportation and Communications.
- (b) **"Driver's License"** refers to a permit/credential issued by either Authority that permits the holder to drive a motor vehicle, subject to specific laws and regulations of the jurisdiction in question.
- (c) **"Jurisdiction"** refers to the State of Florida or the Republic of China (Taiwan).
- (d) **"Valid"** indicates that when the driver's license issued by one authority is submitted for exchange for a driver's license issued by the other authority, the original driver's license has not expired, been revoked, suspended or cancelled by the issuing authority. Additionally, the credential is not subject to any other restriction that prevents the holder from using it for the intended purpose.

**Arrangement:**

- (a) License holders are subject to the terms and conditions specific to the class of license and to the laws and regulations of the Republic of China (Taiwan) or the State of Florida as defined in the applicable Road Traffic Safety Regulations of the Republic of China (Taiwan) and relevant laws and regulations of Florida Statutes.
- (b) Each Authority shall recognize a valid driver's license issued by the other Authority in accordance with the terms of this Agreement.

- (c) Drivers that are 18 years or older, who hold a valid non-commercial driver's license issued by either Authority for a minimum of three (3) months, may apply for an exchange of their driver license for a corresponding driver's license without requiring the individual to take any written or driving tests.
- (d) The applicant must have the exchanged credential translated into the participating nation's language (i.e., International Driving Permit).
- (e) The original driver's license issued by the other party shall be returned to the applicant after a new license is issued.
- (f) Each Authority may require an applicant for a driver's license to pass a vision screening examination.
- (g) Each Authority may administer or require an applicant to obtain a medical examination, if it has reason to believe the applicant may have a medical condition, which could interfere with the safe operation of a motor vehicle.
- (h) When technically feasible, each Authority agrees to verify whether the driver still has a valid driver license from the jurisdiction from which they were originally licensed.
- (i) Each Authority may cancel or revoke a driver's license, if it determines that the applicant was not eligible for the conditions provided in this Agreement.
- (j) Each party agrees to provide the other with electronic samples of licenses used in its jurisdiction. Samples will be provided on request and anytime the current format is redesigned.
- (k) Any applicant for the exchange of a driver's license shall submit all necessary identification and licensing documents and all fees required in accordance with the laws and regulations of the jurisdiction. Applicants for a Florida driver's license shall meet applicable requirements of the State of Florida, Department of Highway Safety and Motor Vehicles in accordance with the laws and regulations of Chapters 316 and 322, Florida Statutes. Applicants for a Republic of China (Taiwan) driver license will be required to meet applicable requirements of the Road Traffic Safety Regulations.
- (l) Each party agrees to maintain a channel of communication and information to facilitate the purposes of this agreement.
- (m) Either party may terminate this agreement upon delivery of a thirty-day advance written notice of intent to terminate.
- (n) If the parties agree to amend the agreement, such amendments shall be mutually agreed upon in writing and signed by those persons occupying the positions of the original signatories.
- (o) Any communication between the Authorities under this agreement shall be in English and in writing, and will be sent to the following address or any other addresses designated by either Authority:

**For the State of Florida:**

Department of Highway Safety and Motor Vehicles  
Division of Motorist Services  
Bureau of Issuance Oversight  
2900 Apalachee Parkway  
Tallahassee, Florida 32399

**For the Republic of China (Taiwan):**

Ministry of Transportation and Communications  
Represented by the Taipei Economic and  
Cultural Office in Miami  
2333 Ponce de Leon Blvd., Suite 610  
Coral Gables, FL 33134

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This agreement shall become effective when signed and dated by both parties below.

For the State of Florida  
Department of Highway Safety and Motor Vehicles

For the Republic of China (Taiwan):  
Ministry of Transportation and Communications  
Represented by the Taipei Economic and Cultural  
Office in Miami

  
\_\_\_\_\_  
Julie Jones, Executive Director  
Florida Department of Highway Safety and  
Motor Vehicles

  
\_\_\_\_\_  
PHILIP T. Y. WANG, Director General  
Taipei Economic and Cultural Office in Miami

Date: April 23, 2014

Date: April 23, 2014