

Ministry of Education Huayu Enrichment Scholarship (HES)

Adapted by the Taipei Economic and Cultural Office, Prague in Jan. 2012

1. Purpose

To encourage international students(Mainland China, Hong Kong, Macao SAR students are not eligible)to undertake Huayu courses in the Republic of China(Taiwan); in order to provide them with opportunities to increase their understanding of Taiwanese culture and society, and to promote mutual understanding and interactions between Taiwan and the international community.

2. Award Value

A Monthly stipend of 25,000 NTD. Recipients are responsible for their own expenses.

3. Duration

6 Months

In principle, the duration of the scholarship is from September 1st to August 31st of the following year. If recipients fail to come to Taiwan for enrollment during the above time, they will forfeit their right to retain their scholarships.

Scholarship funding will become effective on the date of the recipient's enrollment. Scholarship funding will end on the month of the expiration of the scholarship or if the scholarship is revoked.

4. Eligibility

Czech applicants above the age of 18, who possess a high school diploma or above, excellent academic performance, and are of good moral character. **Applicants with one of the following qualifications can not apply.**

- a. Overseas Chinese students or a national of the R.O.C.(Taiwan)
- b. Is currently as a registered student at a Mandarin Language Center or has been a degree seeking student at any universities or colleges in Taiwan.
- c. Has already received a HES or a Taiwan scholarship, in the past.
- d. Is an exchange student to Taiwan, during the scholarship period.

- e. Is currently receiving financial benefits from the Taiwan government or other educational institutions.

5.Application

Applicants need to submit the following documents to Taipei Economic and Cultural Office, Prague. The application period is from February 1 through March 31, 2012.

- a. A complete application form
- b. Photo copies of his/her passport or any other documents that can verify the nationality of the applicant.
- c. Photo copies of the certificate of the highest credential and transcript.(Notes: These documents must be authenticated by Taipei Economic and Cultural Office, Prague)
- d. Photo copies of the applications to the Mandarin Language Center.
- e. Two letters of recommendation.

6.Selection Procedure

- a. A document review or personal interview will be processed.
- b. When a successful candidate has waived his/ her right to a scholarship before arriving in Taiwan, his/ her position will be filled by the next candidate, that has been selected by Taipei Economic and Cultural Office, Prague.

7.Payment Procedure

Mandarin Language Centers should follow the schedule and procedures stated below to request for reimbursement and verification from the MOE.

- a. This scholarship is granted twice a year. The first payment which is due on September 30 covers the period from September to December. The second payment which is due on January 15th covers the period from January to August. The verification process of granted funding should be completed before putting in another request. The recipient list and the receipt made out to the Ministry from the Mandarin Language Centers are mandatory for verification purposes. If unable to apply in time for the grant, the Mandarin Language Centers should pay for the monthly allowance in advance.

- b. Universities should verify grants twice a year in accordance with the MOE has been paid. The first verification is due on December 15th and covers the period from September to December. The second verification due on September 30th covers the period from January to August. A scholarship budget report and income and an expenditure statement signed by a designated accountant and the president are required for verification. Unused funds should be returned. The original receipt should be retained by the universities for their audits.
- c. The request, payment and verification of the grant should comply with the Ministry's subsidy and commission expense verification guidelines.

8. Suspension and Revocation

A. Suspension

- a. Scholarships will be suspended for one month if recipients have missed 12 hours or more of their language courses within a single month.
- b. Starting from the first semester (quarter), if the recipient fails to obtain the specified standard score by the university (an average of 80 points out of 100), his/her scholarship will be suspended for a month in the next semester (quarter).
- c. The recipient of a nine month or longer scholarship must hand in a Basic Level or above TOCFL certificate before the end of the scholarship term. If he/she fails to do so, the scholarship will be suspended for a month.

B.Revocation

- a. If the recipient fails to obtain the standard score (an average of 80 points out of 100) for two consecutive semesters (quarters), he/she will be disqualified from receiving the scholarship.
- b. Any recipient missing a final achievement score for any semester (quarter) will be disqualified from receiving the scholarship with the exception of a serious illness or accident.
- c. The recipient will not continue to receive the scholarship if he/ she violates R.O.C. law.
- d. The scholarship will be suspended or revoked if the recipient violates University or Mandarin Language Center regulations.

9. *Terms and conditions*

A. Recipient

- a. The recipient should study at a registered Mandarin Language Center approved by the MOE.
- b. Apply for admission according to the regulations of the center. Once admitted, **the recipient should send a photocopy of the admission letter to the Taipei Economic and Cultural Office, Prague before June 30th for confirmation.** Recipients who do not send their documents before the deadline will be disqualified from the scholarship selection process.
- c. **The recipient should undertake at least 15 hours of language courses each week.** This does not include cultural visits, speeches, and other self-learning curriculum or activities.
- d. If the recipient concurrently accepts scholarships from other sources, he/ she will lose their placement in the scholarship program. He/she will also have to return the funds granted for those months he/she received multiple scholarships.
- e. **The termination and cancellation of a scholarship based on regulations specified by each individual Mandarin Language Center.** Mandarin Language Centers have the right to terminate or revoke a scholarship if the recipient's academic performance, moral character, or attendance record are not up to standards.
- f. Recipients of a six month or longer scholarship are obligated to join the National Health Insurance Program. Before joining, recipients should purchase student accident insurance and other relevant insurance. Insurance fees can be deducted by the Mandarin Language Centers from the monthly stipend before granting to recipients.

B. Mandarin Language Centers under Universities.

- a. Mandarin Language Centers should accept international students according to their own criteria and notify the applicants before June 15th.
- b. Mandarin Language Centers should arrange for recipients of a nine month or longer scholarship to participate in TOCFL. The recipients will have to pay for their own test fees.
- c. The Mandarin Language Centers that accept a transfer recipient student should contact the agencies appointed by the MOE, request for the rest of the scholarship grant, and notify the related embassy or mission, the recipient and

the MOE. The Mandarin Language Center that authorized the transfer should return the unused funds to the MOE.

- d. Mandarin Language Centers should compile a list of recipients who did not register in time and scholarships that have been revoked and send copies to the agency appointed by the MOE, the related embassies or missions, and the R.O.C. Immigration office.
- e. After the recipient has completed the registration process, the Mandarin Language Center concerned should either hold an orientation or employ alternative methods to explain the suspension and cancellation related regulations to the recipient. It should also grant the monthly allowance on time and pay attention to any suspension or cancellation of the scholarship.
- f. Mandarin Language Centers should allocate an office or staff to keep in contact with recipients, along with providing guidance and assistance at their school and for their daily life.
- g. Mandarin Language Centers should arrange at least 15 hours of language courses for the recipients per week. This does not include cultural visits, speeches, self learning curriculum or activities.

Taipei Economic and Cultural Office, Prague

Add: Evropska 33C, Praha 6 160 00

Tel: + 420-233-320- 606

Fax: + 420-233-326-906

E-mail:tecoprag@mbox.vol.cz

Website: <http://www.taiwanembassy.org/cz>