

2、學歷 Educational Background

學位 Degree	中學 Secondary School	學院或大學 College or University	研究所 Graduate School
學校名稱 Name of school			
國家 City and Country			
修業起訖年月 Duration (from/to)			
主修 Major			
工作經驗 Working Experience			
社團經驗 Association Experience			

3、修業計畫 Program you are applying for : (每人限勾選一項 Tick one only !)

3.1 英語授課課程 English-taught Program

- 國際機械工程碩士學程 International Master Program in Mechanical Engineering
 國際機械工程學士學程 International Bachelor Program in Mechanical Engineering

4、語言能力 Language Proficiency

英文 English	聽 Listening	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor
	說 Speaking	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor
	讀 Reading	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor
	寫 Writing	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor

*請註明下列語言檢定成績 Please indicate the following information if available:

- 英文為母語 Native English Speaking
 托福 TOEFL Score:_____ 多益 TOEIC Score:_____ 雅思 IELTS Score:_____

中文 Chinese	聽 Listening	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor
	說 Speaking	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor
	讀 Reading	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor
	寫 Writing	<input type="checkbox"/> 優 Excellent	<input type="checkbox"/> 佳 Good	<input type="checkbox"/> 尚可 Average	<input type="checkbox"/> 差 Poor

*請註明下列語言檢定成績 Please indicate the following information if available:

- 中文為母語 Native Chinese Speaking
 華語測驗等級 TOCFL Level: _____ 華語測驗分數 TOCFL Score:_____

5、工作經歷 Employment History

請列出已取得的專業證照 List the professional licenses or certificates you hold	
①	
②	
③	
④	
⑤	
⑥	

請描述最近的 2 個工作經驗，申請碩士班者此部份請勿空白。Please describe the 2 most recent positions you have held (present or most relevant job first). Note to Master degree applicants: Do NOT leave this section blank, no references to resume.			
I.			
雇主 Employer			
職稱 Job Title			
城市 City			
國家 Country			
工作期間 Period	(dd/mm/yy)	to	(dd/mm/yy)
類別 Classification	<input type="checkbox"/> 全職 Full-time		<input type="checkbox"/> 兼職 Part-time
	<input type="checkbox"/> 其他，請描述 Other, please specify:		
工作內容 Responsibilities			
成就 Accomplishments			
離職原因 Reason for leaving			

II.			
僱主 Employer			
職稱 Job Title			
城市 City			
國家 Country			
工作期間 Period	(dd/mm/yy)	to	(dd/mm/yy)
類別 Classification	<input type="checkbox"/> 全職 Full-time		<input type="checkbox"/> 兼職 Part-time
	<input type="checkbox"/> 其他，請描述 Other, please specify:		
工作內容 Responsibilities			
成就 Accomplishments			
離職原因 Reason for leaving			

6、活動及得獎紀錄 Activities and Awards

請列出曾經參與的社區活動或課餘活動，依重要性排列 List your community and extracurricular activities in order of their importance to you.

活動名稱 Activities	期間 Dates	職位 Positions held

得獎紀錄 List any awards, certifications, or other forms of recognition (academic, community, or military, etc.)

獎項 Awards	日期 Dates (DD/MM/YY)

切結書

Declaration

(請詳細閱讀並逐一☑確認 Please read it carefully and tick all boxes that apply.)

1. 本人保證不具中華民國國籍法第二條所稱中華民國國籍。
I hereby certify that I do not hold the nationality of Republic of China. (Please refer to Article 2 of Nationality Law of the Republic of China for ROC Nationality Definition.)
2. 本人保證曾具有中華民國國籍，但自內政部許可喪失中華民國國籍之日起至今已滿八年。
I hereby certify that I have not been a citizen of the Republic of China in the last eight years. This cover the period between the day of annulment of my citizenship of the Republic of China as approved by the ROC Ministry of Interior and the first day of a new semester at Kun Shan University.
3. 本人保證不具僑生身份且在台並未以僑生身份申請大學校院。
I hereby certify that I do not possess overseas Chinese student status or have previously applied to colleges/universities with this status in Taiwan.
4. 本人所提供之最高學歷畢業證書在畢業學校所在國家均為合法有效取得畢業資格，所持之證件相當於中華民國國內之各級合法學校授予學位。
I hereby certify that the certificates of the highest-level diploma I provide are valid and authentic from my school, and they are equivalent to the degree level that universities/institutes offer in the Republic of China.
5. 本人不曾在台以外國學生身份完成高中學校學程，或未曾經國內大學校院退學。
I hereby certify that I have not finished high school programs in Taiwan with international student status, or ever dropped out/withdrew from colleges/universities in Taiwan.
6. 上述所陳之任一事項同意授權貴校查證，如有不實或不符規定等情事屬實者，本人願依貴校相關規定辦理，絕無異議。
I hereby authorize Kun Shan University to verify any information provided above. I am willing to follow the rules and regulations of Kun Shan University without any objections should the information provided be found untruthful.

申請人簽名 Signature of Applicant :

日期 Date :
(dd/mm/yy)

繳交資料確認表 Check List

(Please tick the items that you have submitted.)

No.	申請資料項目 Required Materials	份數 Copies	確認 Check
01	國際學生入學申請表 Application Form for Admission with two recent passport-size photos	1	
02	經認證之最高學歷英文或中文畢業證書 One photocopy of high school diploma / University diploma with verification by Taipei Economic and Cultural Office. (English or Chinese verified version is also necessary if the original diploma is not in either language. The original verified certificate shall be submitted upon registration at the beginning of the new semester.)	1	
03	經認證之英文或中文成績單 One photocopy of official English yearly transcripts from all high school/ university years with verification by Taipei Economic and Cultural Office. (English or Chinese verified version is also necessary if the original transcript is not in either language. The original verified transcripts shall be submitted upon registration at the beginning of the new semester.)	1	
04	推薦信 Recommendation Letters	2	
05	自傳 Autobiography	1	
06	讀書計畫 Study Plan (Master only)	1	
07	護照影本 Photocopy of Passport	1	
08	語言能力證明文件 Language Proficiency Certificate <input type="checkbox"/> 托福 TOEFL <input type="checkbox"/> 多益 TOEIC <input type="checkbox"/> 雅思 IELTS <input type="checkbox"/> 華語文能力測驗 TOCFL <input type="checkbox"/> 其他 Others,	1	
09	個人資料蒐集聲明暨同意書 Personal Information Collection Statement and Agreement	1	
10	其他相關文件 Other Supported Documents (If any) <input type="checkbox"/> 居留證影本 A photocopy of ROC Alien Resident Certificate <input type="checkbox"/> 其他 Others,	1	

申請人簽名 Signature of Applicant : _____

Certification for Master Students

I certify that the information which I have provided on this application is complete and correct, and I have written the essays without any assistance. I understand that any misrepresentation or omission may be just cause for admission denial or application at future date. I agree to abide by all rules and regulations that are now, or may in the future be, in force at the University, I understand that Kun Shan University reserves the right to deny admission or permission to register to anyone whom it considers not qualified and to require withdrawal of any student at any time for any reason it considers sufficient, including scholarship, character, and personal conduct, I understand that any items submitted to KSU in conjunction with this application becomes the sole property of the International Master Program in Mechanical Engineering, Department of Mechanical Engineering and will not be returned.

Applicant Signature: _____

Date: _____

Certification for Bachelor Students

I certify that the information which I have provided on this application is complete and correct, and I have written the essays without any assistance. I understand that any misrepresentation or omission may be just cause for admission denial or application at future date. I agree to abide by all rules and regulations that are now, or may in the future be, in force at the University, I understand that Kun Shan University reserves the right to deny admission or permission to register to anyone whom it considers not qualified and to require withdrawal of any student at any time for any reason it considers sufficient, including scholarship, character, and personal conduct, I understand that any items submitted to KSU in conjunction with this application becomes the sole property of the International Bachelor Program in Mechanical Engineering, Department of Mechanical Engineering and will not be returned.

Applicant Signature: _____

Date: _____

Notice for Master Students

1. Scope of the International Cooperation and Development Fund (TaiwanICDF) Scholarship:
 - a. Each student shall receive NT\$15,000 per month as food and miscellaneous living expense and other expense subsidies.
 - b. Monthly allowance will include food and miscellaneous living expense.
 - c. International students shall complete and successfully pass all courses and a master thesis within the two-year period. If a student fails to meet the requirements for the master's degree within the stipulated time period, the scholarship provided by the TaiwanICDF shall not be extended.
2. The minimum credits for master students of this program will be 30course credits (graduate credits), plus 6thesis credits, the total will be 36 credits.
3. Graduate students are graded on a scale of 100 being the highest and 70 being the passing grade. Required courses, if failed, must be repeated.
4. For any reason a graduate student cannot attend class or other required activities, authorized leave of absence must be requested according to school regulations.
5. Two students of the same sex will be assigned to live in the same dormitory room. Observation of dormitory rules is a must.
6. In the event of issues or matters not mentioned in the preceding articles, relevant rules and regulations of the present program as well as those of the Ministry of Education and the Kun Shan University shall apply.
7. Submitting JIC before graduation, TaiwanICDF will not offer the return-trip ticket without receiving the confirmation of JIC submission.

Notice for Bachelor Students

1. Scope of the International Cooperation and Development Fund (TaiwanICDF) Scholarship:
 - a. Each student shall receive NT\$12,000 per month as food and miscellaneous living expense and other expense subsidies.
 - b. Monthly allowance will include food and miscellaneous living expense.
 - c. International students shall complete and successfully pass all courses within the four-year period. If a student fails to meet the requirements for the bachelor's degree within the stipulated time period, the scholarship provided by the TaiwanICDF shall not be extended.
2. The minimum credits for bachelor students of this program will be 128 credits in total.
3. Students are graded on a scale of 100 being the highest and 60 being the passing grade. Required courses, if failed, must be taken again.
4. For any reason a bachelor student cannot attend class or other required activities, authorized leave of absence must be requested according to school regulations.
5. Two students of the same sex will be assigned to live in the same dormitory room. Observation of dormitory rules is a must.
6. In the event of issues or matters not mentioned in the preceding articles, relevant rules and regulations of the present program as well as those of the Ministry of Education and the Kun Shan University shall apply.
7. It is option to take Chinese proficiency test (TOCFL) before graduation.

Declaration by Applicant

1. I hereby declare that the information as provided by me in this document is true and accurate. I understand and accept that any false declaration of information on my part will disqualify me from the program, even when it is in progress.
2. I declare that I am not suffering from any serious or chronic disease and that I am not hindered in the performance of my duties by any illness or disability.
3. I hereby undertake to abide by the laws of the Taiwan during my stay and undertake to do the following:
 - 3.1 Fulfill due performance as required in attendance.
 - 3.2 Not seek employment or engage in any political activities.
 - 3.3 Bear any additional expenses or risks incurred as a result of any changes initiated by myself.
4. I fully agree that the TaiwanICDF has the right to terminate the scholarship if, during my stay in the Taiwan, my behavior causes any difficulties for the management of the TaiwanICDF or Kun Shan University (KSU).
5. I understand that during my stay in Taiwan, only those matters related to the training program will be settled in accordance with TaiwanICDF's / KSU's regulations, and that TaiwanICDF's / KSU's decision will be final and will be implemented accordingly. Cases irrelevant to the training program shall be otherwise of my own responsibilities and at my own cost.

Date: _____

Signature : _____

Kun Shan University

Office of International and Cross-Strait Affairs

Personal Information Collection Agreement

Acting according to Article 8 of the Personal Information Protection Act, the Office of International and Cross-Strait Affairs of Kun Shan University (hereinafter referred to as the Organizer) hereby discloses to you the following information that you should read carefully before filling out the application:

1. The Organizer has to collect personal information about you to process the “Application for Enrollment and Exchange Student Status from Foreign Students” or the “Application for Exchange Student Status Overseas from Kun Shan University Students”. The collection, processing and use of personal information about you shall be subject to regulations set forth in the Personal Information Protection Act and related laws. The personal information to be collected and used this time is as listed in the application form. The said information will be used in evaluation and selection meetings and posted online. It includes the name, department and nationality of the student, etc. The use will be permanent. The user will be the Organizer.
2. You may act according to Article 3 of the Personal Information Protection Act and apply to the Organizer for access to, duplication of, or presentation of supplementations or changes to the personal information about you that the Organizer has collected or request the Organizer to stop collecting, processing or using such information. However, with information that the Organizer has to retain in order to execute its duties as required by law, the Organizer may not comply with your request.
3. You have the liberty to decide whether to provide your personal information. However, if you refuse to provide related personal information, the Organizer will be unable to accept your application.

Applicant Signature/Seal: _____

MM _____ DD _____ YY _____

Letter of Recommendation
Department of Mechanical Engineering
Kun Shan University

To the applicant:

Please type or print your name _____
First Last

Please Mark the program to which you are applying:

- International Master Program in Mechanical Engineering
- International Bachelor Program in Mechanical Engineering

Please give this form to the person who is to complete this letter or recommendation. Please ask your recommender to place the complete form in an envelope, seal the envelope, sign across the seal and return it to you. It may be helpful for you to indicate to this person the timeframe for completion; this sealed envelope must be included in the complete application package in order for you to be considered for admissions. This letter of recommendation will not become a part of your permanent record.

To the referee:

The person named above is applying for admission to either the International Master's Program in Mechanical Engineering, Department of Mechanical Engineering, Kun Shan University, or the International Bachelor Program in Mechanical Engineering. The Admissions Committee places a great deal of importance on the statements made by recommenders. Your specific comments on the applicant's attributes and abilities provide the committee with a balanced view from which to evaluate the applicant. We realize this requires considerable time and effort on your part, and we greatly appreciate your contribution to our admission process.

It is also acceptable to complete this recommendation in letter format. In that case, we ask that you fill out the biographical information below and staple the letter to this form. Please place the complete recommendation in the envelope addressed to the applicant, seal the envelope, and sign your name across the seal. This recommendation must be included in the completed application package in order for the applicant's file to be reviewed.

This recommendation will be used only for admission purposes only. This form will not become part of the applicant's permanent file, and the applicant will not have access to this or any recommendation written on his or her behalf.

Referee Name _____

Title and Firm _____

Address _____

How long have you known the applicant? In what context? How often do you interact?

What are the applicant's greatest strengths?

Discuss areas where the applicant could improve.

Comment on the applicant's leadership abilities and interpersonal skills.

Comment on personal motivation and initiative of the applicant.

Using the chart below, please rate the applicant relative to other employees whom you have known in a similar capacity.

	OUTSTANDING (TOP 2%)	EXCELLENT (TOP 10%)	GOOD (TOP 25%)	AVERAGE (TOP 50%)	WEAK (LOWER 50%)	UNABLE TO RATE
Leadership Potential						
Maturity						
Motivation and Initiative						
Analytical Skills						
Intellectual Ability						
Creativity						
Ability to work Well with Others						

	OUTSTANDING (TOP 2%)	EXCELLENT (TOP 10%)	GOOD (TOP 25%)	AVERAGE (TOP 50%)	WEAK (LOWER 50%)	UNABLE TO RATE
Oral Communication Skills						
Written Communication Skills						
Time Management Skills						
Personal integrity						
Sense of Humor						

Overall rating of the applicant _____

Please comment on the ratings above. Feel free to make additional comments about the applicant accomplishments, managerial potential and other personal qualities.

May we contact you if the Admissions Committee believes it would be helpful to speak with you regarding the applicant? If yes, please provide your email address and daytime telephone number.

Email _____ Phone _____

Referee's signature: _____ **Date:** _____