

申辦警察刑事紀錄證明相關資訊

Information about Applying for PCRC

1090903

申辦方式(Application methods)：

1	臨櫃申辦 To apply in person	<p>備妥應辦文件前往各縣市政府警察局外事科辦理，不受戶籍所在地限制。部分縣市警察局提供快速發證及授權其他受理單位等服務。各直轄市、縣（市）警察局受理地點、服務時間、服務情形及查詢電話一覽表</p> <p>Prepare the required documents and apply to the Foreign Affairs Section of police bureaus (departments) for Police Criminal Record Certificate. Some police bureaus (departments) provide rapid issuing service and authorize other units to accept application. List of FAP Units</p>
2	網路申辦 To apply via the Internet	<p>於內政部警政署警察刑事紀錄證明申辦作業系統填寫申請人資料送出後，於2.5工作天後攜帶應備文件前往申請時所點選之領件地點驗證及繳費領件，保存期限為發證日起30日，逾期作廢。申辦作業系統、進度查詢及領證地點</p> <p>After completing the application process via the website of National Police Agency, bring the required documents to the selected pick-up location for verification and payment after 2.5 working days. The certificate will be invalidated after the 30 days of issuance date. Link to Application Website Address of Pick-up Location</p>
3	手機 APP 申辦 To apply via APP	<p>應使用手機下載「警政服務APP」申辦，於送件完成後，於2.5工作天後攜帶應備文件前往申請時所點選之領件地點驗證領件。警政服務APP說明及下載</p> <p>Please download and install the "Police Service APP". After completing process the application via the app, bring the required documents to the selected pick-up location for verification and payment after 2.5 working days. Download Police Service APP</p>
4	統一超商申請(限桃園市) To apply via 7-11 (Limited to Taoyuan City)	<p>申辦及領證地點僅限桃園市，於統一超商依照i-bon機指示輸入手機及身分證字號後列印申請書，於填寫完畢後掃描回傳。請於申請後翌日起以帳號或電話洽詢該警察局查詢取件期限，並於期限內攜帶應備文件前往驗證及繳費領件，逾期作廢。</p> <p>This method is only applied to the applicants in Taoyuan City. Following the instructions of i-bon machine to enter the phone and ID card number, then print out and filling in the application form, and scan it back. Please contact the police department with your account or phone number to check the deadline of pick-up on the next day. And bring required documents to said police department for the verification, payment, and pick-up within the 30 days of issuance date, otherwise the certificate will be invalidated.</p>
5	郵寄申請	僅限申請人現住於海外。申辦方式及應備文件請見下列「現住海外人士申

	To apply by mail	辦方式及應備文件」部分。 This method is only applied to the applicants who currently living overseas. Related information is listed in “Application method and Required documents for Overseas.”
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應備文件(Required documents)：

1	申請書1份。 申請書格式下載 An Application form Download Application Form
2	應備證明文件 Required documents <ul style="list-style-type: none"> (1) 本國人：新式國民身分證正本或戶口名簿正本（持戶口名簿辦理者需另出示有相片之證件）。 (2) 大陸港澳地區居民：中華民國臺灣地區居留證或內政部移民署核發之其他相關證件正本。 (3) 外國人：護照或外僑居留證正本。 (4) 正本驗畢歸還，需加註英文姓名者，請另檢附護照基本資料頁正本或影本。 Foreigner : Original passport or A.R.C. /A.P.R.C. and one copy. (The original will be returned after verification).
3	證書費：每份新臺幣 100 元，同一次申請 2 份以上，自第 2 份起每份收費新臺幣 20 元（證明書之內容均應相同）。 Police Criminal Record Certificates cost NT\$100 for the first copy, and NT\$20 for each additional copy.
4	委託他人申辦者，另檢附經申請人簽名或蓋章之委託書1份（申請書上備有委託書欄位），及受委託人身分證明文件正本。 For the application by proxy, a power of attorney with the signature of the absent applicant must be submitted (original only). The IDs of both the proxy and the absent applicant are required.
5	申請人未滿20歲者，依據警察刑事紀錄證明核發條例第4條規定，應由其法定代理人為之。 According to Article 4 of the Act Governing Issuance of Police Criminal Record Certificates, in case the applicant is a minor, the application shall be submitted by the legal representative.

現住海外人士申辦方式及應備文件(Application method and Required documents for Overseas)：

【防疫期間造成部分海外地區郵寄方式及相關費用變更，海外申辦前請先聯繫受理單位。During the COVID-19 epidemic prevention period, mailing methods and related fees for some overseas regions have altered, please dial +886-2-23817494 to confirm application details in advance.】

1	經我國駐外館處或財團法人海峽交流基金會或相關公證單位驗證、公證或認證之護照或相關身分證明文件影本。
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	A photocopy of the passport that is authenticated or notarized by the R.O.C. embassies or consulates.
2	<p>每份工本費美金7元（僅收現金），費用包含證書費及普通郵件郵資；港澳地區每份美金6元。第2份起每份收費美金1元。</p> <p>Overseas applicants should remit US\$7 in cash for the first copy (applicants from Hong Kong and Macau shall remit US\$6 in cash, including postage), and US\$1 for each additional copy.</p>
3	<p>申請書。 申請書格式下載</p> <p>An Application form Download Application Form</p>
4	<p>(1) 填寫收件地址之信封(免附回郵郵資)。</p> <p>(2) 郵寄地址：100001臺北市中正區延平南路96號，臺北市政府警察局外事科收。</p> <p>(3) 聯繫電話：02-23817494。</p> <p>(1) A return envelope with address.</p> <p>(2) Recipient address: Foreign Affairs Division, Taipei City Police Department No.96, Yanping S. Rd., Zhongzheng District, Taipei City 100001, Taiwan (R.O.C.)</p> <p>(3) Contact number: +886-2-23817494</p>
發證時限(Time Required)：	
1	<p>一般性案件，最遲於受理申請之日起2.5個工作日發證。</p> <p>It typically takes two and a half working days to process the application.</p>
2	<p>經查核有尚未偵結或相關刑案資訊系統所載判決資料不完備之申請案件，則需函請司法或軍法機關查明，發證時限依個案查復情形辦理。</p> <p>However, it may take longer for applications which require an inquiry for criminal records to judicial authorities, namely courts or military courts.</p>
無法申請核發警察刑事紀錄證明情形(Situations for Unable to Issue)：	
1	<p>依據警察刑事紀錄證明核發條例第8條規定，申請人有下列情形之一者，不予核發警察刑事紀錄證明：</p> <p>(1) 受通緝尚未撤銷者。</p> <p>(2) 判決確定之刑事案件尚未執行或執行中者。</p> <p>According to Article 8 of the Act Governing Issuance of Police Criminal Record Certificates, Certificates will not be issued to applicants who remain on a wanted list or whose prison sentences haven't been served or are being served.</p>
2	<p>因此，有前科紀錄的民眾，仍可申辦，但申請人如通緝中、假釋中、易科罰金尚未繳清或易服社會勞動尚未執行完畢，則警察機關依法不予核發。</p> <p>Applicants with criminal records still can apply for Police Criminal Record Certificates, but police bureaus (departments) would not issue to the applicants who are wanted, released on parole, or his (her) sentence of the criminal case has not been executed or is being executed.</p>
警察刑事紀錄證明記載內容(Contents of the Certificates)：	
1	申請人有刑事案件紀錄，除有下列情形外，受理警察機關均應核發警察刑事紀錄證明，

	<p>明確記載有無刑事案件紀錄。</p> <p>Except for the following situations, police bureaus (departments) shall issue a police criminal record certificate which is explicitly indicated whether there is a criminal record or not.</p>
2	<p>有下列各款刑事紀錄，不予記載：</p> <p>(1) 合於少年事件處理法第八十三條之一第一項規定者。</p> <p>(2) 受緩刑之宣告，未經撤銷者。</p> <p>(3) 受拘役、罰金之宣告者。</p> <p>(4) 受免刑之判決者。</p> <p>(5) 經免除其刑之執行者。</p> <p>(6) 法律已廢除其刑罰者。</p> <p>(7) 經易科罰金或依刑法第四十一條第二項之規定易服社會勞動執行完畢，五年內未再受有期徒刑以上刑之宣告者。</p> <p>The records of the following subparagraph shall not be included:</p> <p>(1) If Paragraph 1 of Article 83-1 of the Juvenile Delinquency Act is applicable to an offense of an applicant.</p> <p>(2) An applicant is sentenced to be under probation that has not been revoked.</p> <p>(3) An applicant is sentenced to serve penal servitude or be fined.</p> <p>(4) An applicant is sentenced to be exempted from a penalty.</p> <p>(5) An applicant is exempted from serving a sentence.</p> <p>(6) A penalty has been abolished by the law.</p> <p>(7) An applicant will not be sentenced to imprisonment or a more severe punishment within five years after the execution of a punishment commuted to a fine, or community service in accordance with Paragraph 2 of Article 41 of Criminal Code is completed.</p>