

# 委任書

(需公證)

本人(公司)因故未能親往送件，特委任\_\_\_\_\_持本人(公司)之

身分證件(護照/身分證/駕照) 正本或經公證之影本

公司法人設立登記證明文件

及相關應備文件，代為向貴處申請護照 簽證 文件證明。

## Letter of Authorization

(notarization required)

I (The Corporation) am not able to personally visit TECO-LA to submit application.

Therefore, I (the Corporation) have appointed \_\_\_\_\_ to

bring my original (or notarized photocopy)

Passport / ID / Driver's License

Registration Certificate of Legal Entity

and the requirements to apply for  passport  visa  document authentication.

**申請人簽名**

日期：\_\_\_\_\_年\_\_\_\_月\_\_\_\_日

**(Signature of Applicant)** \_\_\_\_\_

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
mm dd yyyy

※倘申請人係委託親屬代為送件，如可一併提出親屬關係證明例如結婚證書、出生證明、戶籍謄本等，委任書可免公證。If the applicant and the appointed agent are relatives(proof or certificates required), the letter of authorization may be accepted without notarization.