

委任書

(需公證)

本人_____ (正楷姓名) 因故未能親往貴處送件，
同意全權由_____ (正楷姓名) 持

☐ 本人之護照/身分證/駕照正本(或經公證之影本)

☐ 本公司之法人登記證明文件(非本處轄區之外國文件需經我駐外館處驗證)

及相關應備文件，向貴處申辦☐ 護照 ☐ 簽證 ☐ 文件證明。

Letter of Authorization

(notarization required)

I (the Corporation) _____ (print name) am not able to
personally visit TECO-LA to submit application. Therefore, I (the Corporation) have
appointed _____ (print name) to bring my/the original (or
notarized photocopy)

☐ Passport / ID / Driver's License

☐ Registration Certificate of Legal Entity (authenticated by the ROC(Taiwan) mission is required if it
is a foreign document)

and the requirements to apply for ☐ passport ☐ visa ☐ document authentication.

立書人簽名 (Signature) : _____

身分證號(Passport/ID no.) : _____

日期 DATE _____
 月 mm 日 dd 年 yyyy

※倘申請人係委託親屬代為送件，如可一併提出親屬關係證明例如結婚證書、出生證明、戶籍謄本等，委任書可免公證。If the applicant and the appointed agent are relatives (proof or certificates required), the letter of authorization may be accepted without notarization.