REQUIREMENTS

□ <u>Application form</u>

Go to website: https://visawebapp.boca.gov.tw. Fill out the application form online and print it out. Make sure the application form shows a bar code on it. Sign the application form.

□ <u>Two colored passport- size photos</u>

Place two (2) glossy, 2"x1.5", white background photos that were taken within the last six (6) months on the application form.

Passport

The passport must be valid for at least 6 months with blank pages. One photocopy of the passport bio page with the applicant's photo is required.

- □ <u>Health certificate</u>
- (1) The health certificate should be issued within three (3) months by one of the overseas hospitals in the Philippines authorized by Taiwan Centers for Disease Control of the Ministry of Health and Welfare of the R.O.C. (Taiwan). Please review the list of accredited hospitals and clinics at https://www.cdc.gov.tw/En/Category/ListContent/C4w0xUaCBCKzdd6BxDGWcA?uaid=hyLQahxQbQVM1NEt-Bbe1Q).
- (2)Visit the website of Taiwan's CDC at <u>https://www.cdc.gov.tw/En/Category/ListContent/C4w0xUaCBCKzdd6BxDGWcA</u> <u>?uaid=y9n9sbUrcg_Pj6IGIPVDCA</u> for health checkup items and download the form for Health Certificate.
- Proof of no criminal record issued by competent authorities of the applicant's country
- (1)Documents should be issued within one (1) year prior to the application for a Resident Visa. If the document has an expiration date, the resident visa application must be submitted before that date.
- (2) A Chinese or English translation of any document written in a language other than English is required and must be authenticated by a R.O.C. (Taiwan) overseas mission.

One photocopy of the certificate of registration issued by ROC (Taiwan) Government of the inviting religious organization or institution

Temples, churches, and other institutions with legal registration in the R.O.C. (Taiwan) as religious organizations.

□ Letter of invitation

The letter of invitation should be written by the inviting religious organization, bear the seal of the institution and the signature of the person in authority, and include the following information:

- (1) proof that the inviting organization is a duly registered, nonprofit, and functional entity;
- (2) the reason for inviting the visa applicant;
- (3) the applicant's name, nationality, date of birth, religion, intended period of stay, and dates of religious activities in the R.O.C. (Taiwan);
- (4) a list of foreign religious workers invited by the same organization who are still residing in Taiwan and the types of visas they hold;
- (5) an affidavit describing the letter of invitation's content.
- □ <u>Highest education diploma and transcripts</u>
- (1) For diplomas and transcripts issued in the Philippines, the original documents must be authenticated by the Department of Foreign Affairs (DFA) and the Taipei Economic and Cultural Office in the Philippines (TECO).
- (2) For diplomas and transcripts issued outside the Philippines, all documents should be authenticated by the corresponding R.O.C. (Taiwan) Overseas Missions. If the documents are written with the language other than Chinese or English, a Chinese or English translation authenticated by the corresponding R.O.C. (Taiwan) Overseas Missions is also required.
- □ <u>Certificate of Identity of religious personnel</u>
- (1) Applicants must be in an official capacity as religious personnel (missionary) more than 2 (two) years, such as a pastor, father, brother, sister, monk, nun, imam, etc. In the event that, per a religion's administrative practice, no certificate is issued to its personnel, verification from the highest administration where the applicant serves or by the organization to which the applicant belongs is required.
- (2) The certificate should attest to the applicant's status as a religious personnel (missionary) at the time of visa application and should include the applicant's name, nationality, religion, and date of induction.

- (3) Buddhist monks and nuns must present the original certificate of vow (ordination certificate).
- (4) The documents issued in the Philippines must be authenticated by the Department of Foreign Affairs (DFA) and the Taipei Economic and Cultural Office in the Philippines (TECO).
- (5) The documents issued outside the Philippines must be authenticated by the corresponding R.O.C. (Taiwan) Overseas Missions. If the documents are written with the language other than Chinese or English, a Chinese or English translation authenticated by the corresponding R.O.C. (Taiwan) Overseas Missions is also required.
- Credentials (can be combined with Certificate of Identity of religious personnel as one document)
- (1) Credentials must be issued by the applicant's affiliated religious institution, bear the person-in-charge's signature, and include the following information:
 - the applicant's name, nationality, and religion;
 - record of more than two years of religious service prior to the time of visa application
- (2) The documents issued in the Philippines must be authenticated by the Department of Foreign Affairs (DFA) and the Taipei Economic and Cultural Office in the Philippines (TECO).
- (3) The documents issued outside the Philippines must be authenticated by the corresponding R.O.C. (Taiwan) Overseas Missions. If the documents are written with the language other than Chinese or English, a Chinese or English translation authenticated by the corresponding R.O.C. (Taiwan) Overseas Missions is also required.
- □ PSA Birth Certificate (Only those with Philippine passports)

□ Other supporting documents

The applicant will be scheduled for an interview if required. Other additional documents may be required during processing.

NOTICES

- 1. All documents submitted to this office must be original with one (1) set of photocopies on A4-sized paper.
- 2. Visas are issued as stipulated by Article 12 of the Statute governing the issuance of ROC visas for foreign passports. As a sovereign nation, the ROC has the right

to refuse visa applications without providing any explanation for such decisions; the visa application fee is not refundable.

- 3. All required documents mentioned-above must be submitted with the original and one copy. Original documents are to be returned after review.
- 4. Documents issued outside of the R.O.C. (Taiwan) must be authenticated by the corresponding R.O.C. (Taiwan) overseas mission. If the documents are in languages other than Chinese or English, the accompanying Chinese- or English-translation version is also required and must be authenticated by an R.O.C. (Taiwan) overseas mission.
- 5. Those who enter the R.O.C. (Taiwan) without a visa or with a landing visa and those who enter the R.O.C. (Taiwan) on a Visitor Visa not for the purpose of doing religious work may not apply for a Resident Visa or an extension of duration of stay on the ground of religious work.
- 6. Those who enter the R.O.C. (Taiwan) on a Resident Visa or get a Resident Visa after having arrived in the R.O.C. (Taiwan) must apply for an Alien Resident Certificate and Re-entry Permit at <u>local service centers of the National Immigration</u> <u>Agency</u>. The former must apply within 15 days from the next day of arrival, and the latter must apply within 15 days from the Resident Visa issuance date. Duration of stay is noted on the Alien Resident Certificate.